

**Southern Tennessee Ladies' Society Scholarship Foundation  
2021 Holiday Market  
Booth Rental Agreement**

**Dates:** Friday, November 5, 9:00 a.m. to 5:00 p.m. and Saturday, November 6, 9:00 am to 3:00 pm

**Location:** Franklin County Annex Building , 839 Dinah Shore Blvd. Winchester, TN.

This Holiday Market is not a **juried** event, however, to assure the show has a variety of products and to avoid duplicate items, photo(s) from new vendors are requested.

STLS reserves the right to accept or reject vendors based on products being offered and vendors with similar products. STLS is not accepting book-type party vendors like Tupperware/Avon, commercial vendors, or Non-arts & crafts/ Non-boutique type products.

**Please complete the following:** (\* denotes required information)

**Applicant Name (please print)** \_\_\_\_\_ \*

**Doing Business As (if applicable)** \_\_\_\_\_

**Vendor Address** \_\_\_\_\_ \*

**Vendor Phone #:** \_\_\_\_\_ \* **email address:** \_\_\_\_\_ \*

**Please provide:**

1. A detailed description of items to be sold.
2. A photo(s) of your current work
  - a. or provide website/Facebook address featuring images of your items to be sold:

\_\_\_\_\_  
\_\_\_\_\_

**Booth Size:** Enter Quantity of booths

***DISCOUNT: Take \$ 5 off 2<sup>nd</sup> or 3<sup>rd</sup> booth reserved (1<sup>st</sup> booth is full price) – please see booth sizes and prices on page 2.***

10' x 10' \_\_\_\_\_ ( \$ 85 )    8' x 10' \_\_\_\_\_ ( \$ 75 )    8' x 6' \_\_\_\_\_ ( \$ 55 )    8' x 5'- no electric \_\_\_\_\_ ( \$50 )

**Do you need electricity for your booth display?** Yes \_\_\_\_\_ No \_\_\_\_\_ (please check one)

**TOTAL DUE** \_\_\_\_\_ **Payment Must Be Submitted with Application \*\*\*Sorry, No Refunds.**

*\*BOOTH RESERVATION WILL BE CONFIRMED BY STLS CHAIR VIA AN EMAIL or Mail.*

\_\_\_\_\_/Date\_\_\_\_\_  
STLS Holiday Market Chair Debra DeMarco **Vendor Signature** \*acknowledges page 2 details.

\_\_\_\_\_  
**Print Vendor Signature**

**Make Checks Payable to: STLS Scholarship Foundation**  
**Mail to: STLS Scholarship Foundation/ATTN: HOLIDAY MARKET**  
**P.O. Box 601**  
**Winchester, TN 37398**

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**DETAILS**

**Show Hours:** Friday, November 6, 9:00 am to 5:00 pm and Saturday, November 7, 9:00 am to 3:00 pm

**Set Up Times:** Thursday, November 5, from 1:00 pm to 6:00 pm or Friday, November 6, from 7:00 am to 8:30 am

**Booth sizes and prices** \*\*All Vendors are to keep display material and chairs within booth space, not in aisle.

- **10' x 10'** Cost: \$85
- **8' x 10'** Cost: \$75
- **8' x 6'** Cost: \$55.
- **8' x 5' or 6' Non-Electric** Cost: \$ 50

**Wi-Fi** (unsecured) will be available in the building.

**Advertising:** Road signage, Facebook/social media, festival websites and banners.

**STLS Food concessions:** Breakfast casseroles, Soups, Chili, Hot-dogs, Baked Goods, Coffee, Beverages. *No other "Point of Sale/Immediate consumption" food items are allowed by vendors, except gift items, boxed cookies; jams; spice mixes, etc.*

**Vendor agreement:**

Signed Booth Rental Agreement along with Payment of Booth Fee (\*\$25.00 fee on checks returned for insufficient payment)

Each vendor will accept payment on his own terms; sales tax in Franklin County is 9.25%

Vendor's booths must be open and staffed during all show hours. No single day exhibits or early breakdowns.

No consumption of alcohol on premises; smoking in designated areas only.

Vendors will:

1. Check in to receive assigned space.
2. Furnish their own tables, chairs, shelves, racks, or other display equipment. Tape is not permitted on walls or floors; only removable command hooks are permissible on walls.  
*Please note: Vendors are required to help protect all Annex waxed floor surfaces by utilizing coverings ( Mats, carpets, or other floor covering) under clothing racks and large displays, this includes ensuring smooth/protected bottoms of any chairs.*
3. Provide extension Cords as needed (\* Cords may NOT CROSS HALLWAYS or WALKWAYS)
4. Provide their own resources for unloading and loading of their goods, as well as setting up and breaking down of their assigned booths.
5. Vendors are encouraged to park away from Main Entrances during SHOW HOURS to allow for easy parking for Shoppers.

The Franklin County Annex Building will be locked overnight on Friday but there will be no on-site security. Each vendor accepts responsibility for the safety/security of their own display material. STLS and/or Franklin County Annex will not be held liable for damage, theft, or loss of vendor's display material or personal property. The above named shall not be held liable for failure to produce or continue the show if such failure is brought about by causes beyond our control. Your signature on the entry form indicates an agreement to discharge hereby and forever the above named for such matters of action, suits, damages, claims, and demands whatsoever in law or equity from loss or damage to the signers' property while involved in the Holiday Market.

Please call or email us with any questions or concerns you may have.

- Debra DeMarco **931.313.5299** (9am-4pm Mon-Fri) or
- Email: [stlsholidaymarket@gmail.com](mailto:stlsholidaymarket@gmail.com)

We are happy to help make this a successful venture for you.

**Thank you for supporting the Southern Tennessee Ladies' Society 2021 Holiday Market!**